

Farah Z. Kasabri
RAMALLAH, PALESTINE
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PERSONAL:

Date of birth:	September 5 th , 1984
Nationality:	Palestinian
Marital status:	Single
Gender:	Male

EDUCATION:

- B.A in Computer Information Technology / Arab American University – Jenin - Information Technology Collage. Graduate Year 2007.

 - Latin Patriarchate School- Jenin, Palestine.
High school (Tawjihi) June 2002
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CERTIFICATES:

Microsoft Certified IT Professional (MCITP) - 2011

WORK EXPERIENCE:

12/2009 – till now *IT And System Administrator – Ramallah Municipality – Ramallah.*

Responsibilities:

- System and servers support(windows server /Active Directory server – database server - mail server – ISA server – GIS Server , Cisco routing configuration, Firewall)
- Printers and computers maintenance.
- Networking support and maintenance.
- VOIP Administrator (AVAYA)
- Participating in installing electronic parking machines with Jaffal Group using GPRS Technology.

2008 – 2009 *Project assistant – Amideast – Ramallah*
Collaborative project in teaching special education directed by Dr. Sami Basha.

Responsibilities:

- Creating and manipulating Moodle Space
- Offer help to project director when needed.

1/8/2008 – 1/7/2009 *IT helpdesk in Brothers for Trade and Computers - Ramallah*

Responsibilities:

- Installing windows operating systems, drivers and needed softwares. Win xp / win server 2003 troubleshooting.
 - Microsoft office outlook and Lotus Notes support and troubleshooting.
 - Installing new hardware devices, maintenance, technical support - installing and testing network cables (Cat5e/Cat6), installing switches and programming routers. Local and network printers troubleshooting.
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(1/11/2008 – 1/7/2009) *IT Officer and system administrator in Treatment & Rehabilitation Center for Victims of Torture – Ramallah, Part-time*

Responsibilities:

- IT manager and Tracking System administrator among other TRC branches in West Bank.
 - Monthly report drafting and preparing.
 - Documenting, writing and filing electronic reports and documents.
 - Validating programs and equipment quality.
 - Coordinating with clients and companies to assure quality of service.
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15/8/2007 – 1/6/2009 *Teacher at the Catholic School – Ramallah, Part-time.*

Responsibilities:

- 12th and 11th grade (Teaching IT basics such as networking, communications, basics of html and Lotus Notes).
 - 7th grade to 10th grade (Microsoft office, DOS basics, and basics in computer components).
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COURSES AND CONFERENCES:

* E-Government Training Course - Birzeit University - 2012:

- 1- Information Security
- 2- Legal Informatics and IT laws

* **MCITP** course 180 hours – IDEL company – Ramallah 2011
(Windows Server® 2008 Network Infrastructure)

- GIS Course – Basics - Engineers Association – Ramallah - 2010
 - Time Management Course – Ritaj - 2010
 - CCNA Course – Arab American University - 2006
 - Caritas Ramallah Course in Project management – May/June 2008
 - Physical Education Course – UK/Wales 12/2007
 - Leadership Course and multicultural program – UK/England 07/2000
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LANGUAGES:

- Arabic : Native language
- English: Spoken (Very Good)
Written (excellent)
- French: Spoken (Basics)
Written (Basics)

PERSONAL SKILLS:

- Strong sense of prioritization and organization.
 - Working under pressure and ability to work extra hours.
 - Ability to operate with new technical concepts and facilitate it to others.
 - Rapidly analyze and troubleshoot problems.
 - Good interacting personality.
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REFERENCES AVAILABLE UPON REQUEST